Dated: 02.09.2022

The Board of Directors
NTPC --SAIL Power Company Limited
4<sup>th</sup> Floor, NBCC Towers,
15, Bhikaiji Cama Place,
New Delhi-110 066.

Sub: Appointment of Shri M.B. Balakrishnan, (DIN:09143124), CGM & Company Secretary, SAIL.

Dear Sirs/Madam,

SAIL hereby gives notice within the meaning of section 160 of the Companies Act, 2013, regarding its intention to move a resolution at the next Annual General Meeting of NTPC - SAIL Power Company Limited to the effect that Shri M.B. Balakrishnan, (DIN:09143124), CGM & Company Secretary, SAIL, be appointed as Director (non-executive part-time) on the Board of NTPC - SAIL Power Company Limited.

The Board of Directors of NTPC - SAIL Power Company Limited is requested to recommend the appointment of Shri M.B. Balakrishnan, for the office of a Director (non-executive part-time) to the Shareholders of NTPC - SAIL Power Company Limited, in the ensuing Annual General Meeting.

You are requested to take further necessary action for the appointment of Shri M.B. Balakrishnan as a Director of your Company.

Thanking you,

Yours faithfully

(Mukesh Kr. Aggarwal) GM (B&CA)